



Monthly Program Meeting Minutes

North Carroll Recreation Council

A board planning meeting was held on December 12, 2018 at North Carroll Senior Center. The meeting began at 8:03pm and was presided over by president Frank Riegert, with Jen Lettau as secretary.

Attendance Record:

Chuck Harris, Justin Otto, Lee Bopst, Mike Strohman, Jennifer Ueras, Maria Artista, Becky Kishter, Richard Wagner, Jeffrey Howard, Steve Millington, Donna Millington, Frank Riegert, Gary Siegler, Liz Piper, Matt Grastorf, John Woodley, Jim Miller, Chris Yowell, Andy Kiler, Joe Heslen and Jen Lettau.

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- I. **MEETING ATTENDANCE:** Please Sign In – determines your ability to vote
 - II. **Dec. 2018 Program Meeting:** Meeting is Called to Order - 8:03pm, Jeff 1st, Gary 2nd
 - III. **Nov. 2018 Minutes:** Meeting Minutes (Motion to Approve) - Approved, John 1st, Jeff 2nd
 - IV. **Dec. 2018 Treasurer's Report:** Treasurer Report (Motion to Approve) - Approved by Jeff 1st, Jen 2nd \$421,537.39 in assets between a CD and all programs. 1099's will be ready in Jan if anyone needs them.
 - V. **Dec. 2018 Community Coordinator's Report:** - Maria: Use of facility for spring is being approved. Starting January NCHS will start to be approved. Happy Holidays!
 - VI. **Dec. 2018 Recreation and Parks Report:** Becky: - Cape Horn Park the last 1/3 of the paving has been complete
- North Carroll Community Pond re-decking of the bridge is complete. That was a Boy Scout project.
- Self help policy update that no coaching tools will be approved. They are luxuries and not community use requests. The highest projects will be maxed at \$25,000.
- NCHS light and basket key has been attached to the wall for convenience. Scoreboard is operable, chains and locks have been fixed for doors - the key is on the key chain in the office.
- \$14 fee for duplicate background checks
- Inclement weather policy explanation: If there is travel outside the area of inclement weather but there is a need for return to the area after the event, it must be cancelled.
 - VII. **Dec. 2018 President's Report:**

Old Business:

- Chad Seifert stepping down as Coordinator for Titans Football. Vote on Justin Otto as new coordinator. *Unanimous vote yes.* Andy Kiler stepping down as Coordinator for Manchester Wrestling. Vote on Chris Yowell as new coordinator. *Unanimous vote yes.*
- Titans/Ravens football merger. *January Meeting (New name: Colts with grey and blue colors)*
- Scott Bonney resigned as Executive Board member.
- Jacob Sanders, Pole Vault coach at York College, is looking for indoor practice space at NCHS. - *nothing available*
- Winter Weather Policy—Please disseminate to your programs ASAP!
http://ccgovernment.carr.org/ccg/recpark/forms/CCPS_UseofFacilitiesPolicy.pdf?x=1542228957169
- List of all keys and lock combinations for anything locked at NCHS to Maria, ASAP
- Follow up on termination of exclusive contract with Under Armour. Non-exclusive agreements are OK.

- Potential Private Turf Field - 4 Seasons
 - Need letters of intent - nonbinding and needed for funding
 - If we don't support this initiative, we may not get another chance.
- Update NCRC bylaws on website. Any program bylaw changes must be submitted a copy to Executive Board for approval. *Update weather policy on the website as well as remove the volunteer form that is no longer being used.*

New Business:

- Vaping policy - Sunshine Safley
 - *Vaping is not included in the smoking policy. Looking for help from the rec. council to put vaping in our policies. It is now illegal for anyone under 18 to have possession of it and it is becoming a problem with the young community. Can we add it to our behavior policies - substance abuse and have consequences for actions like our Zero Tolerance. Sunshine is trying to work with the county on making it a Carroll County Parks and Recs policy with the already in place smoking policy but was originally denied.*
- Appointment of a new Executive Board member—*Andy Kiler*
- Special Olympics looking to use NCHS during winter on Saturdays. Referred to CCRP.

VIII. Nov. 2018 PoC & Committee Reports:

- Health Checks - Andy Kiler
- Bylaw Reviews - Erin Gibson - *Not present*
- Background Checks - John Woodley - *need most recent list*
- Council-wide training programs - Gary Siegler - *First Aid, AED/CPR - Jan. 10 & 11 5:30-9:30pm \$80/person.*
- Fields – Chuck Harris - *Need a more detailed list of work*
- Grievance - Josh Peltzer, Chairman; Diane Hurd, and Charlene Zito
- Membership – 1524 (previous 1514) Members
- Publicity – Newsletter was sent out
- Scholarship – Patrick Zito, Chairman - out of season

IX. **November 2018 Individual Program Coordinator's Report (Individual reports available upon request)** - Chart below represents all programs with notes on who was not present for report.

NCRC Sponsored	NCRC Member Sponsored
1. Manchester Baseball 2. Manchester Wrestling 3. NC Hotshots Softball 4. NCTSC Soccer (Travel) - <i>Not Present</i> 5. NCRC Basketball (InHouse/Travel) 6. NCRC Field Hockey 7. NCRC Golf 8. NCRC Lacrosse (Girls) 9. NCRC Lacrosse (Boys) 10. Camp: Hooked On Hoops Basketball - <i>Not Present</i> 11. Camp: Volleyball - <i>Not Present</i> 12. Diamond Baseball Academy	13. GONZO Lacrosse (Boys & Girls) 14. NCSC Soccer (In-House) 15. Titans Football/Cheerleading 16. Striking Cobra (Martial Arts: Kenpo) 17. NCRC Tennis - <i>sent report by email</i> 18. NCRC Volleyball 19. Summer Playground - <i>Not Present</i> 20. Accelerators Track & Field - <i>Not Present</i>
	21. NCRC Dance - <i>Not Present</i> 22. Horseback Riding (English) 23. Horseback Riding (Western) 24. NCRC Yoga - <i>sent an email report</i>

X. **Open Discussion** - *nothing*

XI. **Adjournment:** Move to adjourn meeting. *Jeff move to adjourn, Jen Seconds it. 9:21pm*

Next Meeting:
1/9/2019
8:00pm
North Carroll Senior Center