



Monthly Program Meeting Minutes

## North Carroll Recreation Council

A board planning meeting was held on July 10, 2019 at Cape Horn Park. The meeting began at 7:00pm and was presided over by President Frank Reigert, with Jen Lettau as Secretary.

### Attendance Record:

Jacob Parker, Jen Zeller, Heidi Lippy Sprinkle, Lisa Carroll, Teri Leatherwood, Chris Yowell, Andy Kiler, Mat Grastorf, Ben Lamp, Jeffrey Howard, Andrew Davis, Jen Lettau, Frank Reigert

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- I. **MEETING ATTENDANCE:** Please Sign In – determines your ability to vote
  - II. **July 2019 Program Meeting:** Meeting is Called to Order - 7:00pm
  - III. **June 2019 Minutes:** Meeting Minutes (Motion to Approve) - *Approved, Rich 1st, Heidi 2nd*
  - IV. **July 2019 Treasurer's Report:** Treasurer Report: Balance of \$432,496.83. Total Receipts for year ending 6/30/2019 \$843,608.32, Disbursements of \$829,756.56 for the same period. Net receipts of \$13,851.76 for the year. -*Approved, Jeffrey 1st, Jen 2nd*
  - V. **July 2019 Community Coordinator's Report:** - *Maria— Please get all requests into Maria with completed paperwork.*
  - VI. **July 2019 Recreation and Parks Report:** *Lisa—Self help will be available in September, please get the forms filled out and signed by Frank and schools if necessary. There will be approximately \$90,000 available in the Fall. Fingerprint volunteers do not need to be re-fingerprinted they do however need to let Maria know that they will be active each year. Finger printing does not go bad, just communicate that you are still active in the program each year.*
  - VII. **July 2019 President's Report:**

### Old Business:

- Review NCRC bylaws and update on website—approved by Executive Board— Any program bylaw changes must be submitted to Executive Board for approval.
- NCHS Turf Field Discussion—nothing at this time.
- MOU for Panther Park—Waiting on amendment to change responsibility for softball field to NCRC.
- School system complaining of Blanket UoF's. Return unused dates/times via Maria. UoFs to revoked if space goes unused.
- Any Paid members, volunteers, etc. Must be background checked with fingerprints. *CCPS employees can use a form to bypass fingerprinting.*
- Anyone paid by a program for work performed in any capacity MUST have a contract on file with CCRP.
- Voted in Andrew Davis as NCTSC Program Coordinator
- Potential new program—County-wide Club-Level soccer program. (1) team per age group, drawing from across All Rec Councils. John Woodley and WSA are in talks, along w/ CCRP.

### New Business:

- Vote on New Program Coordinator— Ben Lamp for Manchester Baseball. –*Vote unanimous yes.*
- Rec Council & Program audits—Due June 30th to CCRP via the NCRC board. If you wish to keep your program open, you must complete this audit! Forms available at the meeting; require review by NCRC Executive Board w/ sign off by a board member NOT associated with your program. Updated bylaws are also required to be posted to your program website, or a link to NCRC’s bylaws should be present. - *All programs using NCRC bylaws should use a link to the rec council downloads page to keep a current link to they bylaws. Make sure that the program registrations have all the required pieces to stay in compliance with CCPR and NCRC. Check your registration on stone alley. Discussion on whether we can supply Stone Alley with a list of all the necessary policies and have them add it to all of the registrations. Executive Board will send a copy of your compliance form for your records.*
- Program Coordinators required to review the updated NCRC bylaws (on website) with their boards.
- Field use by affiliated organizations when a NCRC team is NOT actively participating Require a COI on file with CCRP before the facility is utilized.

VIII. May 2019 PoC & Committee Reports:

- Health Checks - Andy Kiler—
- Bylaw Reviews - Erin Gibson
- Background Checks - John Woodley - *Need an updated report*
- Council-wide training programs - Gary Siegler -
- Fields – Chuck Harris -
- Grievance - Josh Peltzer, Chairman; Diane Hurd, and Charlene Zito
- Membership – 1577 (previous 1569) Members
- Publicity – Newsletter was submitted for distribution by Debbie Wunder (3) days ago.
- Scholarship – Patrick Zito, Chairman - committee convened; 6 scholarships to be announced. - *Awarded \$5000 in scholarships.*

IX. **June 2019 Individual Program Coordinator’s Report (Individual reports available upon request)** - Chart below represents all

NCRC Sponsored		NCRC Member Sponsored
1. Manchester Baseball	13. GONZO Lacrosse (Boys & Girls) -	21. NCRC Dance— <i>not present</i>
2. Manchester Wrestling	14. NCSC Soccer (In-House)	<del>22. Horseback Riding (English)</del>
3. NC Hotshots Softball	15. Colts Football/Cheerleading -	<del>23. Horseback Riding (Western)</del>
4. NCTSC Soccer (Travel)	16. Striking Cobra (Martial Arts: Kenpo) - <i>not present</i>	24. NCRC Yoga
5. NCRC Basketball (InHouse/Travel)	17. NCRC Tennis -	
6. NCRC Field Hockey	18. NCRC Volleyball	
7. NCRC Golf— <i>not present but emailed report</i>	19. Summer Playground - <i>Not Present</i>	
8. NCRC Lacrosse (Girls)	20. Accelerators Track & Field - <i>Not Present</i>	
9. NCRC Lacrosse (Boys)		
10. Camp: Hooked On Hoops Basketball— <i>not present</i>		
11. Camp: Volleyball		
12. Diamond Baseball Academy		

*programs with notes on who was not present for report.*

X. **Open Discussion** -

XI. **Adjournment:** Move to adjourn meeting. *Erin motion to adjourn, Jake Seconds it. 9:30pm*

Next Meeting:  
7/10/2019  
8:00pm  
North Carroll Senior Center