



Monthly Program Meeting Minutes

North Carroll Recreation Council

A board planning meeting was held on February 13, 2019 at North Carroll Senior Center. The meeting began at 8:00pm and was presided over by president Frank Riegert, with Jen Lettau as secretary.

Attendance Record:

Frank Riegert, Matt Grastorf, Jen Lettau, Liz Piper, Mike Hernandez, Dick Weaver, Mike Strohmman, Beck Kishter, E. Ballard, Chris Yowell, Erin Gibson, Patty Harris, Jessica Etzel, Jennifer Lleras, Jim Miller, Justin Otto, Andy Kiler, Teri Leatherwood, Jeffrey Howard, Joe H, John Woodley, Gary Siegler, Bobbie Humphrey

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- I. **MEETING ATTENDANCE:** Please Sign In – determines your ability to vote
 - II. **March 2019 Program Meeting:** Meeting is Called to Order - 8:01pm
 - III. **Feb. 2019 Minutes:** Meeting Minutes (Motion to Approve) - *Approved, Bobbie 1st, Jeffrey 2nd*
 - IV. **Mar. 2019 Treasurer's Report:** Treasurer Report (Motion to Approve) - *Approved by Jeff 1st, Mike S. 2nd \$437,210.19 in NCRC program money. - spot-a-pots have been ordered and will be placed in the same places as fall. Let Rich know if any changes needed.*
 - V. **Mar. 2019 Community Coordinator's Report:** - *Maria—Not Present*
 - VI. **Mar. 2019 Recreation and Parks Report:** *Becky: - Snow emergency lag on the state site was hopefully an isolated incident, please use your judgement if it is not working. - Council letter for Cape Horn Park light request has been drafted and in process at the county. - 90' diamond Cape Horn Park batting cage movement needs to be finalize issues with the schematics for drainage. Please be specific in all the details as it is not explained and is not acceptable at this point. - Gate lock on Cape Horn Park road needs to have to code be given to the county. Again please give all lock codes to the county as asked before. Lock has been there for many years but county apparently never had the code. - Small dumpster at NCHS has been seen overflowing. Please do not overflow the dumpster, use the dumpster on the side by the loading dock when the small dumpster is full. No access to the loading dock will be given. - No usage of outside storage facilities @ NCHS. You can always put in a request to add a shed to the area but no use of existing storage is available. Field Hockey needs space to store Goalie equipment during the fall, Baseball offered use of their dugout storage during the fall to help out. - Badge report was just sent out, please check them. Program for April Newsletter is due March 25th for April through August information needs to be sent to Maria by ? Maria was not in attendance. - Summer Camp information needs to be to Lisa by 4/1 which means it needs to be to Maria by ? Not in attendance to set date. Background checks for any paid instructors. Fingerprinted checks that have been pre-formed within 365 are accepted. - Spring Garden field improvement request—want to add a pitching mound to the front field which will take away a multiuse field from the rec council. There were no objections to this. - Lisa Carroll asked if Charles Carroll could advertise a baseball program for K-2 (12 maybe?) at Shiloh Middle School—NO.*
 - VII. **Commissioner Weaver:** - *Asking for help with the stadium turf field at NCHS. There is a \$500,000 bond for the stadium. There is drainage already in place that will hopefully work for the turf field. Budget money from the State is \$3.5 million short as the numbers stand currently. Looking for financial support from NCRC, which may not be required. Will be asking other councils as well for support as well. Should be a county project, not a North Carroll thing. Looking for support from all programs not just LAX, Soccer, Field Hockey as if the field is put in then the building will also stay which effects all programs using the gyms. Do not want to put the burden of management with Parks and Recs. It will need to have someone focused on just that property, possibly having someone private run it. Looking to get a board of fundraisers to help as well. Rich will send out program information to each coordinator to allow them to look over numbers as to what each program could help with. A proposal is in the making from NCRC to the county to determine an agreement if funds are given.*

VIII. **Mar. 2019 President's Report:**

Old Business:

- 4 Seasons Private Turf Field— Planning to break ground in Jun/July

- Review NCRC bylaws and update on website—in progress by executive board—expected post to web in April. Any program bylaw changes must be submitted to Executive Board for approval.
- Jen to take over as coordinator of Hot Shots. Called multiple times for interested parties to join Executive Board. Vote on amendment to allow Board members to act as a temporary Program Coordinator until a suitable replacement can be found. Vote—Unanimous Yes
- Requests (non-Self Help) requiring NCRC signature will be considered at the following planning meeting. Requests requiring documentation, diagrams, or facility signatures must be complete before NCRC signature.
- Cape Horn Park—Request lighting be placed on the county's 5 year plan. Any other capital improvements? *Cape Horn park bathrooms*

New Business:

- MOU for Panther Park—slated for renewal in April 2020. Lions club wants to renew a year earlier, for a 10 year term instead of the usual 5. Waiting on amendment to change responsibility for softball field to NCRC.
- Summer Camps—updated regulations—sent 2/25. Please note Requirement of Annual Approval.
- Turf Field Discussion & potential vote to support
- Charles Carroll Rec Council—able to solicit kids from their area in E.V.E Only. Please report abuse of publicity in our Area of Operation and respect the AO of other Rec Councils.
- School System complaining of Blanket UoFs. Return unused dates/times via our Community Coordinator.
- Paid members, volunteers, etc MUST be background checked w/ fingerprints.
- Anyone paid by a program for work performed in any capacity MUST have a contract on file.
- Programs wishing to release facilities to non-NCRC entities must do so vial Community Coordinator.

VIII. Mar. 2019 PoC & Committee Reports:

- Health Checks - Andy Kiler—*Starting with Boys and Girls Lax*
- Bylaw Reviews - Erin Gibson
- Background Checks - John Woodley -
- Council-wide training programs - Gary Siegler - *Send program cpr policies to the board so the board can see what each program has in place already.*
- Fields – Chuck Harris - *Questions on what is included? If you have field issues please submit something to Chuck.*
- Grievance - Josh Peltzer, Chairman; Diane Hurd, and Charlene Zito
- Membership – 1526 (previous 1524) Members
- Publicity – *Newsletter was sent out*
- Scholarship – Patrick Zito, Chairman - On Website

IX. **February 2019 Individual Program Coordinator’s Report (Individual reports available upon request)** - Chart below represents all programs with notes on who was not present for report.

NCRC Sponsored		NCRC Member Sponsored
1. Manchester Baseball	13. GONZO Lacrosse (Boys & Girls) - <i>Not present, emailed in report</i>	21. NCRC Dance
2. Manchester Wrestling	14. NCSC Soccer (In-House)	22. Horseback Riding (English)
3. NC Hotshots Softball	15. Colts Football/Cheerleading	23. Horseback Riding (Western)
4. NCTSC Soccer (Travel) - <i>Not Present—Emailed</i>	16. Striking Cobra (Martial Arts: Kenpo)	24. NCRC Yoga— <i>Not present</i>
5. NCRC Basketball (InHouse/Travel)	17. NCRC Tennis - <i>not present</i>	
6. NCRC Field Hockey	18. NCRC Volleyball	
7. NCRC Golf— <i>not present</i>	19. Summer Playground - <i>Not Present</i>	
8. NCRC Lacrosse (Girls)	20. Accelerators Track & Field - <i>Not Present</i>	
9. NCRC Lacrosse (Boys)		
10. Camp: Hooked On Hoops Basketball - <i>Not Present</i>		
11. Camp: Volleyball		
12. Diamond Baseball Academy - <i>Not present</i>		

X. **Open Discussion** -

XI. **Adjournment:** Move to adjourn meeting. *Jim move to adjourn, Jeff Seconds it. 9:03pm*

Next Meeting:
 4/10/2019
 8:00pm
 North Carroll Senior Center