

**NORTH CARROLL RECREATION COUNCIL
PROGRAM MEETING MINUTES
August 12, 2020- 8:00PM**

I. Meeting Attendance:

Executive Board Members: A. Kiler, T. Leatherwood, J. Lettau, J. Miller, F. Reigert, H. Sprinkle, R. Wagner
Members: M. Grastorf, M. Hernandez, B. Lamp, S. Millington, J. Otto, C. Pietryak, E. Piper, M. Strohma, C. Yowell
CCRP: L. Carroll, B. Kishter
Guest: G. Penczek, Towson University, Athletic Trainer

II. August 2020 Program Meeting: Meeting is Called to Order by President Andy Kiler

III. June/July 2020 Program Meeting Minutes: Meeting Minutes (Motion to Approve)

June & July Meeting Minutes will be finalized and approved at the September meeting. The recordings were not sufficient and are being transcribed.

IV. August 2020 Treasurer's Report: Treasurer Report (Motion to Approve)

Spot-a-pots have not been ordered. If you need one at a field, please reach out to Rich Wagner.
NCRC & Programs are financially sound even though several program accounts are slightly in the negative

07/01-07/31/2020:	Net Receipts:	\$16,656.28
	Net Disbursements:	\$41,324.64
	Net outflows:	(\$24,668.36)
07/31/2020:	Assets:	\$350,219.86

V. August 2020 Community Coordinator's Report: Maria Artista

- All programs need to send your participant numbers for the year to Maria
- All space requirements for outdoor space have been submitted.
- Status of indoor space at CCPS properties is still unknown

VI. August 2020 Parks and Rec Report: Becky Kishter

- NCSI Background Check Program, previously offline, is now back up and running. New volunteers should submit all background checks via the online process. Current, expiring background checks are being extended until December 31, 2020. M. Grastorf asked if volunteers who recently submitted their applications via e.mail should resubmit via online or will their applications be accepted as is. L. Carroll advised him to have those volunteers resubmit online.
- NCHS Key Return – If you do not have a current valid UOF for a space at NCHS, you need to return your key to CCRP immediately. There are no additional keys available and no more will be made. A. Kiler is to keep his as NCRC President, but previous board members and any program directors not under current UOFs need to return their keys. B. Kishter & M. Artista both can accept keys. For convenience, J. Lettau also volunteered to collect keys at Coppermine 4Seasons which has extended hours. L. Carroll added that a key was in her possession which will go to T Leatherwood.
- Volunteer of the Year and Hall of Fame Nominations are due.
- Self Help applications are due to CCRP during the first full week in September. (Self Help Application are due to the Executive Board by August 31st for review at their September meeting.)

VII. August 2020 President's Report:

Old Business:

- NCMS Back Field Repair: After requests were made to CCPS and the BOE, it appears repairs were made to the field. Soccer is aware and has mowed. J. Lettau said groundhog holes at HES have also been filled in. Apparently there was help from a local resident as well.

New Business

- COVID Update
 - Covid-19 update J. Miller, our resident covid-19 expert shared. There was call on Tuesday and L. Carroll spent several hours helping programs and Rec council's figure out the new regulations.
 - Greg Penczek joined us as an outside expert. He is the Head Athletic Trainer at Towson University and works with US Lacrosse.
 - We have received great back to play plans from soccer and field hockey which more than meet our minimum requirements.
 - The full policy is attached. Please note that should means suggested and shall means required.
 - Volunteers are not to be the mask police our job is simply to make how are teams aware.
 - A point of clarity was given about who notifies the public. Only the health department is involved in the contact tracing. CCRP stressed that coaches and the board will not be in charge of notifying. If someone comes to a coach or a program director and says they are positive or have interacted with a person positive for COVID-19 please thank them and say "Please contact your local Health Department." Then you can let CCRP know.
 - There were concerns about HIPAA violations expressed. But informing with no personal information allows families to make their own decisions.
 - Greg Penczek gave guidance on wording and return-to-play guidelines. His advice: always be based on CDC, Maryland, and local health department guidelines.
 - M. Grastorf asked if we have any recourse. Currently we rely on our parents to be truthful what do we do if we no there's a case and cancel practices but can't say why. Again Greg Penczek stressed informing without personal information does not violate HIPAA.
 - There was also a question regarding return to play after a known positive. Lisa Carroll confirmed that in that instance we can ask for a doctor's note. This is not applicable if it was simply a potential exposure.
 - An additional question was raised about the expense of purchasing multiple pieces of equipment since equipment cannot be shared between players. A point of clarity was made that if sanitized properly equipment could be used by more than one player. But the inquiry was by field hockey and was about goalie equipment which in past years has been shared by multiple players during a practice. This cannot occur under current COVID-19 restrictions. L Carroll stated she would look into County Monies and see if assistance could be provided to programs who rely on this type of equipment sharing
- Health Check Process
 - This process is not meant to be a burden upon coordinators but rather a way for the Executive Board to better support each program and its volunteers.
 - The meetings are scheduled through out the year and held during the Executive Board's meeting, the first Wednesday of the month.
 - Baseball and Soccer have health checks in September
- Self Help
 - All Self Help Applications are due to the NCRC Executive Board by August 31st for review at their September meeting.
 - There is \$80,000 available for program use.
- Coppermine ROI
 - J. Lettau is collecting information from all programs which summarizes their potential monthly use of a turf field being installed at Coppermine 4Seasons.

- This information will show community need and interest and will be an important part of a presentation to the lending institution financing the project.
- Coppermine 4Seasons will also use this info to gauge the communities needs and how they can best meet them.
- C4S will break ground November 2020 and the project should be finished in March 2021.
- The field will be extra large (85 yards x 120 yards)
- The field will be under lights and will have permanent field markings for Field Hockey, Lacrosse and Soccer. It will also accommodate baseball fields (60, 70, 80, and 90 feet). There will be a temporary fence available to divide fields or act as an outfield fence.
- As you calculate your hours, please remember the field is lit and will be usable even at night.
- Please submit your hours to J. Lettau by 8.25. Her report is due to the bank on 9.1.2020.

- Background Check Update – See earlier discussion

- Insurance Policy Update - President Kiler made it a point to stress that the insurance policy held by the county only covers volunteers. It does not cover any of the players or spectators and is only liability coverage. There is no medical coverage offered through CCRP.

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VIII. Committee Reports:

- Fields- Chuck Harris – Not available
- Grievance – nothing active at this time
- Membership: 1,778
- Publicity – URL’s to Maria Artista for countywide dissemination in September

IX. August Individual Program Coordinator’s Report:

(Programs in bold presented reports.)

NCRC Sponsored		NCRC Member Sponsored
1. Manchester Baseball 2. Manchester Wrestling 3. NC Hotshots Softball 4. NCSC Soccer 5. NCRC Field Hockey 6. NCRC Lacrosse (Boys) 7. NCRC Lacrosse (Girls) 8. GONZO Lacrosse 9. NCRC Basketball 10. Camp: Hooked on Hoops Basketball	11. Colts Football and Cheer 12. Striking Cobra (Martial Arts) 13. NCRC Tennis 14. NCRC Golf 15. NCRC Volleyball 16. Volleyball Clinic 17. Summer Playground 18. Accelerators Track and Field	19. NCRC Yoga 20. Diamond Baseball Academy

X. Open Discussion

- Debbie Wunder’s newsletter has been sent to Stone Alley for distribution.
- Point of clarity regarding 30 mile restriction: If teams have previously played other teams outside of the 30 mile limit, please submit those travels for approval/exemption. The same applies to playing teams who are traveling from more than 30 miles away to come play in our area. It was suggested that if there is a chance a team might be played – home or away – that getting approval for an exemption now is wise.

XI. Adjournment: Move to adjourn the meeting. Motion was made by J. Lettau and a second was offered by J. Miller

NCRC Guidelines – Return to Play Considerations Updated 8.12.20

Daily symptom check using a paper form or electronic form (attached is a sample). Can also be used for tracing. Yes to any question results in denied entry.

Designate a Covid coordinator for each team to complete symptom check and maintain records. If using paper forms, forms should be collected prior to going on to the field. This person should have a bottle of sanitizer if using paper forms.

Carroll County is requiring a roster be submitted to the county for each team. The roster must contain the player's name, guardian name and contact information. Include team name and volunteer information.

(clarified by Lisa Carroll 8.12.20 NCRC Board Meeting)

Players will be required to wear mask when arriving and leaving the activity location.

Per CCRP, coaches shall wear face coverings at all times unless actively engaged in physical activity and;

(clarified by Lisa Carroll 8.12.20 NCRC Board Meeting)

1. Heat index is above 85 degrees Fahrenheit as reported by the [National Weather Service](#)
2. Coach is unable to wear a mask due to medical conditions
3. Coach starts to feel light headed or nauseous

While engaged in training and game play, masks are not required, Carroll County Recreation and Parks recommended players wear a mask unless;

(clarified by Lisa Carroll 8.12.20 NCRC Board Meeting)

1. Heat index is above 85 degrees Fahrenheit as reported by the [National Weather Service](#)
2. Player is unable to wear a mask due to medical conditions
3. Player starts to feel light headed or nauseous

Use cones or paint spots to help maintain social distancing on side lines

Ask spectators to stay away from the field and sidelines, if parents/guardians are needed on the field the coach will contact them to come down. Per Carroll County Recreation and Parks, spectators shall wear masks while watching their child participate.

No shared equipment (including pinnies) with the exception of the ball being used to play i.e. soccer ball, lacrosse ball, baseball, basketball, etc. No Equipment should be shared between teams if a coach is volunteering on multiple teams.

Equipment can be washed and sanitized before be used by another player.

(clarified by Lisa Carroll 8.12.20 NCRC Board Meeting)

Encourage parental communication with coaches if parent would prefer child to be removed from close contact drills.

Do not come to practice or game if player is ill, is not comfortable with participating or doesn't feel safe for any reason.

FAQ

What to do in the Event of a Potential Exposure?

If you are contacted about a potential exposure please notify them to contact their local health department. NCRC will consult with CCRP for guidance. Carroll County Health Department will be responsible for the contact tracing in the event of a potential exposure.

If a player test positive or has potential exposure, they are to work with the local health department and medical professional to determine when it is safe to return to play.

(clarified by Lisa Carroll 8.12.20 NCRC Board Meeting)

Can we require a doctor's note to return to play?

Only if a player test positive can the program request a Doctor's note to return to play.

(clarified by Lisa Carroll 8.12.20 NCRC Board Meeting)

What is considered close contact?

Close contact is within 6 feet for at least 15 minutes of a confirmed case.

Questions

Symptoms: Has your child experienced a cough, sore throat, or shortness of breath in the last 2 weeks? Fever: Has your child experienced a fever over 100.4 in the last 2 weeks?

Contact: Has your child been in contact with a confirmed Covid-19 case in the last 2 weeks?

