

**NORTH CARROLL RECREATION COUNCIL
PROGRAM MEETING MINUTES**

**June 8, 2022 – 8:00 PM
North Carroll Senior Center**

I. Meeting Attendance:

Executive Board Members: A. Kiler, T. Leatherwood, G. Penczek, R. Wagner, P. Zito
Members: N. Ervin, M. Hernandez, Tate Myers, J. Otto, B. Smith, K. Smith
Community Coordinator: M. Artista
CCRP: L. Carroll

II. June 2022 Program Meeting: Meeting is Called to Order by President Kiler at 8:00 p.m.

III. May 2022 Program Meeting Minutes: Motion to Approve – JO & NE

IV. May 2022 Treasurer’s Report: Motion to Approve – GP & TL

07/01/2021 –

05/31/2022:	Receipts:	\$674,212.00
	Disbursements:	\$714,651.00
	Net:	\$ 40,439.00
05/31/2022:	Assets:	\$396,727.34

V. June 2022 Community Coordinator’s Report:

- All requests for indoor and/or outdoor space at North Carroll High School will need to be made through MA from now on. Please request all space needed now through June of 2023 by Monday, June 20, 2022, and no later. You do **not** need to request space if you have already requested space through Teri Leatherwood.
- Attached is NCHS's outside field map and the UOF request form.
- **AS A REMINDER:** Please also submit your Recs and Parks field requests for this fall. Please also submit all CCPS school space requests for the entire 22/23 school year. Use the same form to request this space. Use the attached map to Cape Horn Park to request this space.
- Attached you will find the annual report document to use in submitting stats for your recreation council program. This was reverted back to the old report, so please be sure you are using the table below to submit your numbers. Fill in the blanks and email back to MA (martistanrc18@gmail.com). This information is needed by June 30. Your requests for space at Recs and Parks areas and schools will be submitted only after these numbers have been submitted. These are rules set by Lisa Carroll at Recs and Parks.
- Regarding the Electronic Newsletter sent out by BK bi-weekly:
 - For 06.30.2022, look for the e.mailed request around 06.18.2022; info due to Maria on 06.24.2022
 - For 07.15.2022, look for the e.mailed request around 07.03.2022; info due to Maria on 07.09.2022
 - Please format it in the following style (This is just an example - just replace information for your group):

NCRC - Manchester Baseball: SPRING 2022 registration is NOW OPEN for all ages 3 - 18. Manchester Baseball's home field is at Christmas Tree Park. Cost: \$55.00 per person. Register online at www.?????.org by March 31, 2022. Questions email baseball@example.org.

VI. June 2022 Parks and Rec Report: Lisa Carroll

- Friday July 15, Family Summer Bash at the Sports Complex to support the Park Legacy Fund, 4:00 p.m. – 9:00 p.m., Poison Whiskey is playing, beer garden, kids' fun zone, food trucks, ax throwing, and more. Tickets on sale now.
- End of fiscal year reporting for programs. MA will forward the official request.
- Annual accreditation will be out in July
- Save the date, Thursday, November 10, 2022 for Hall of Fame and Volunteer of the Year Event to be held at the Carroll Arts Center. Council nominations will be due in September
- Share your story, 50 years of Recreation and Parks Visit <https://carrollcountymd.gov/ccrpstory> to share how Carroll County Recreation and Parks impacted your life or a story from one of your program or park experiences – all ages welcome! For more information, please visit ccrecpark.org.

VII. June 2022 President's Report:

Old Business:

- COVID-19 Update: Nothing new
- NCRC Executive Board Election – Proposed Plan Approved
 - Three Board Member will serve one additional year: TL, JM, HLS
 - Remaining Board Members will serve an additional two-year term: AK, GP, RW, PZ
 - At the conclusion of the above terms, the elections will again be for a two-year term
 - Cape Horn Light Plan – work will begin this summer with lights being installed on the two multi-purpose fields

New Business:

- Coordinators to send updates for NCRC Homepage to Heidi and Stone Alley Updates to Todd Nevin.
- Camps and Events through Lisa Carroll, and any Special Events need COI and Contracts for Food Vendors.
- Stone Alley registration money will be updated starting in June with June registrations showing on July Coordinator Statements.
- Kyle Smith and Brittni Smith approved as new coordinators of Manchester Wrestling.

VIII. Committee Reports:

- Fields – No report was given.
- Grievance – None to report
- Membership: 2008 - up from 1,998 in May

IX. June Individual Program Coordinator's Report: (Programs in bold presented/sent reports.)

NCRC Sponsored	
1. Manchester Baseball	10. Colts Football and Cheer
2. Manchester Wrestling	11. Striking Cobra (Martial Arts)
3. NC Hotshots Softball	12. NCRC Tennis
4. NCSC Soccer	13. NCRC Golf
5. NCRC Field Hockey	14. NCRC Adult Volleyball
6. NCRC Lacrosse (Boys)	15. NCRC Youth Volleyball
7. NCRC Lacrosse (Girls)	16. Summer Playground
8. GONZO Lacrosse	17. Accelerators Track and Field
9. NCRC Basketball	18. NCRC Yoga
	19. NCRC Pickleball

X. Open Discussion: None

XI. Adjournment: The meeting was adjourned at 8:45 p.m.

FY 22 covers July 1, 2021 through June 30, 2022

Recreation Council Program Name	Number of Registered Participants	Total Program Attendance (Total # of participants/se ssion X # of programs sessions)	Number of Program Volunteers (Total number non-paid coaches, helpers, instructors, etc.)	Number of Volunteer Hours (Total # of volunteers/sessi ons X # Sessions X # hours per session)	Practice Location



**UOF for Board of Education
For Recreation Council Use Only/Submit To Community Coordinator**

Directions: Please complete your request for school usage and submit directly (email) to you community coordinator. Your community coordinator will compile and submit your UOF request for to the school. Please note blanket requests will not be accepted by the Board of Education.

Recreation Council Program/Activity Name: _____ **School:** _____

Dates (month/day/year) _____ to _____

Day	Open	Close	Total Hrs.	Classroom #	Aud.	Gym	Kitchen	Café.	Field
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									
Sunday									

Total Hours _____

Other Area: _____

Services Required: Audio Lighting Restrooms Other _____

Name of Group Leader (person that will be on site): _____

Address: _____

Email: _____ **Phone:** _____

Date Submitted: _____

Notes:

Cape Horn Park



 Trail

P = Parking Area

Total length of Trail = 5,800 feet



Play Area

Baseball Field

Softball Field

Restroom Facility

2

3

1

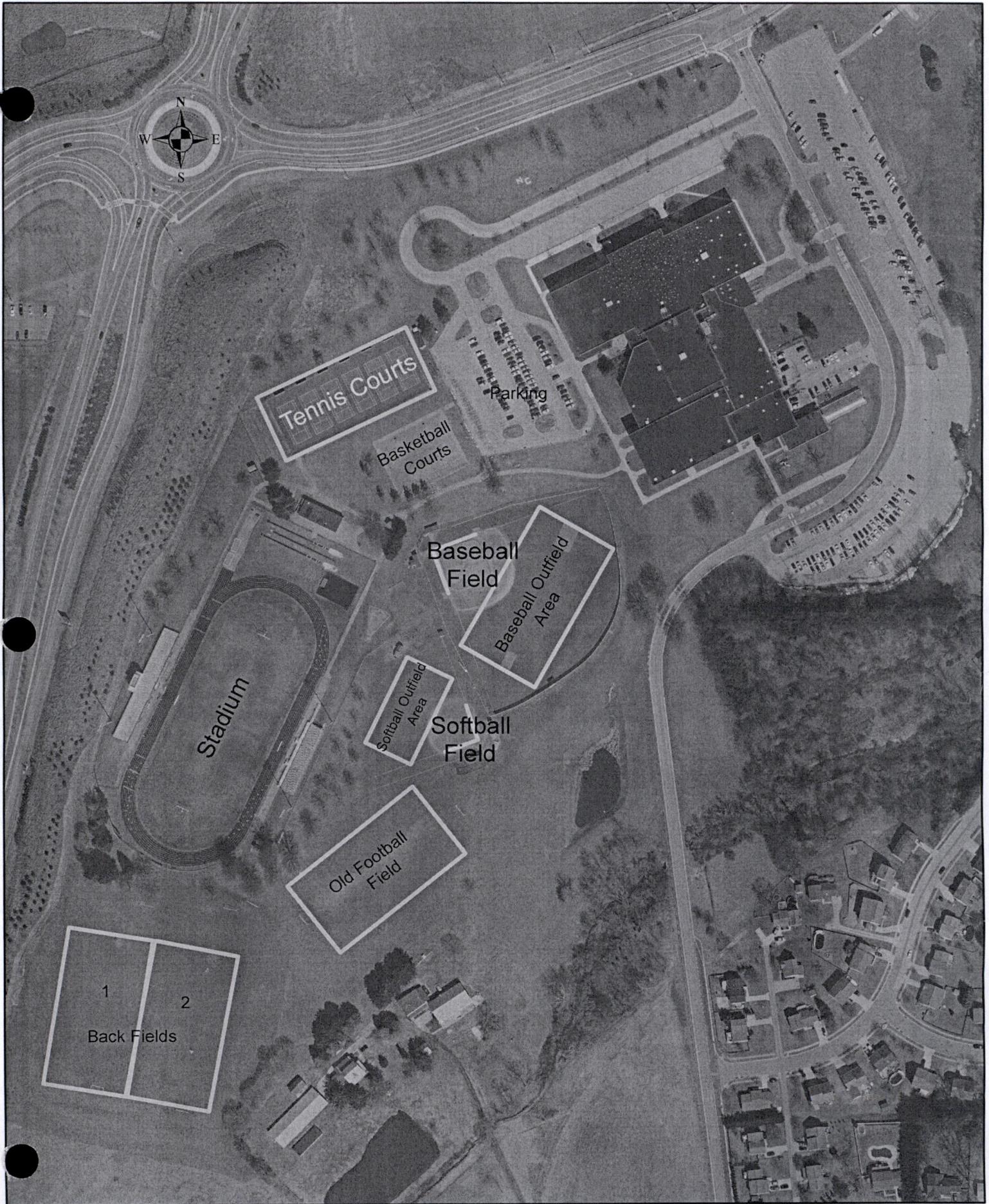
Cape Horn Road

Route #30



0 20 40 60 80 Feet





North Carroll High School - Playing Fields

290 145 0 290 Feet

